Swiss Re Corporate Solutions America Insurance Corporation

SUPPLEMENTAL AREA OF PRACTICE QUESTIONS FOR LAWYERS

Applicant Instructions:

In the past twelve months, what percent of the firm's caseload

☐ Newspaper

☐ Magazine

• Answer all questions in ink. If answer is none, state 'none'. · If space is insufficient to answer all questions fully, use separate sheets of paper. PLAINTIFF SUPPLEMENTAL QUESTIONS ☐ None If any of the Applicant's practice is allocated to plaintiff-specific AOP, the Applicant must complete this section, based on time spent on each case type, whether or not income has accrued. Do not include collection, divorce or other engagements not allocated to a Plaintiff AOP in Q16 of the Application. Please indicate the percentage of plaintiff's work devoted to the following specialties: Commercial/Business % Admiralty Medical Negligence Aviation % Non-Medical Professional Liability **Employment Law** % Asbestos % **Products Liability** Personal Injury/Property Damage % Tobacco % Pharmaceutical % Other (please specify): % TOTAL PLAINTIFF Other Toxic Torts % Workers' Compensation % <u>100</u> % Does any of the indicated work include class action or mass tort suits or are you currently handling any class action or mass tort suits? ☐ Yes ☐ No If 'yes', please provide details. What is the average dollar value of plaintiff cases closed during the last twelve months? ☐ Less than \$25,000 **\$100,000. - \$499,999** ☐ \$1,000,000. or more **\$25,000. - \$99,999 \$500,000. - \$999,999** What is the largest plaintiff verdict or settlement achieved by the firm in the last five years? ☐ \$1,000,000 or less ☐ More than \$1,000,000 and less than \$5,000,000 ☐ \$5.000.000 or more How many lawyers are in plaintiff practice? What is the average number of plaintiff cases an individual attorney handles per year? In the last twelve months, what percent of new cases did the firm reject:

A. went to trial?

B. concluded without trial?

C. is still pending?

Does the Applicant accept cases venued outside the state(s) in which the firm has office(s)?

Does the Applicant refer plaintiff cases to other law firms?

If 'yes' to A, does the Applicant use written referral agreements in all cases that are referred by the firm?

If 'yes' to A, does the Applicant obtain certificates of insurance from all firms to which cases are referred?

If 'yes' to A, does the Applicant use written referral agreements in all cases that are referred to the firm?

If 'yes' to A, does the Applicant obtain certificates of insurance from all firms that refer cases to the firm?

10. A. Does the Applicant take plaintiff case referrals from other law firms?

For Questions 9 and 10, "referral" means any fee-sharing or co-counsel/file-sharing arrangements for plaintiff cases.

12. Indicate all methods by which the Applicant has advertised in the last twelve months. Check all that apply.

■ None

☐ Yellow Pages

☐ Internet or other electronic media

Other, please specify:

11. If the Applicant splits fees, is this arrangement always communicated in writing to the client? 🔲 Yes 🔲 No 🗎 No fees are split

If 'no', please explain.

☐ Television

☐ Radio

☐ Yes ☐ No

☐ Yes ☐ No

☐ Yes ☐ No☐ Yes ☐ No

☐ Yes ☐ No

□ Yes □ No

☐ Yes ☐ No

ENT	ERT	TAINMENT SUPPLEMENTAL QUESTIONS None				
		oplicant indicated any percentage of the firm's practice is entertainment / sports or for public figures, the Applicant must provide details for any 'yes' response.	comp	lete	this	section.
1.	Doe	es the firm, or any member of the firm, exercise any authority to write checks?			Yes	☐ No
2.		es the firm, or any member of the firm, provide investment advice, make investments, or have discretionary control of ds for entertainment / sports clients or other public figures?			Yes	☐ No
3.		es the firm negotiate personal appearances, product endorsements, serve as a talent agent or manager for the ertainment / sports clients or other public figures?			Yes	☐ No
EST	ATE	: / PROBATE / TRUST SUPPLEMENTAL QUESTIONS				
If the Applicant indicated any percentage of the firm's practice is estate / probate / trust work, the Applicant must complete this section details for any 'yes' response.						provide
1.	A.	Does the firm, or any member of the firm, exercise any authority to write checks?			Yes	☐ No
	B.	If 'yes', do you obtain an independent reconciliation of each account to the court or beneficiary(ies) on at least an annual basis? If not, please explain the fiduciary oversight performed.			Yes	□ No
2.	Doe	es the firm, or any member of the firm, provide investment advice, make investments, or have discretionary control of ds for the estate / probate / trust clients?			Yes	☐ No
3.	Doe	es the value of any estate or trust handled by the firm exceed \$5,000,000?			Yes	☐ No
4.	A.	Is the firm responsible for completion and filing of any estate tax return?			Yes	☐ No
	B.	If 'yes', do you have written procedures to ensure timely filing?			Yes	☐ No
	C.	If 'no' to 4.A., do you confirm in writing to the client that you are not responsible for completion of the tax return and advise the deadline for filing?			Yes	□ No
5.	Are	all attorney fees approved by the court or beneficiaries before the attorney fees are disbursed?			Yes	☐ No
REA	L ES	STATE SUPPLEMENTAL QUESTIONS				
		STATE SUPPLEMENTAL QUESTIONS				
	e <i>App</i> Doe (e.g	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. es anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of		П	Ves	□ No.
If the	Doe (e.g	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. es anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property?				□ No
If the	Doe (e.g inve	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. es anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property?			Yes	_ No
If the 1. 2. 3.	Doe (e.g inve Doe Doe cap	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. es anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property? es anyone in the firm solicit or seek investors in real estate mortgages or similar real estate-based investments? es the firm always use a disclosure form and have this form signed by both parties when acting in a dual facily in the same real estate transaction?]] N/A		Yes Yes	□ No
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1. 2. 3. 4.	Doe (e.g inverse Doe cap: A. B. C.	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. Best anyone in the firm provide services to clients who form, manage, or organize group investments / syndications go., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property? Best anyone in the firm solicit or seek investors in real estate mortgages or similar real estate-based investments? Best the firm always use a disclosure form and have this form signed by both parties when acting in a dual facility in the same real estate transaction? Boes your firm conduct property transfers or leasing agreements? Best to 4.A., do you counsel the client in writing to obtain an independent environmental evaluation of the property? Best to 4.A., do you disclaim any responsibility for environmental exposures, whether known or unknown, to the client in writing? Best the firm undertake any aspect of financial or valuation analysis or review of transactions for clients (e.g. tax infications or appraisals)?] N/A 		Yes Yes Yes Yes	No No No No No
1. 2. 3. 4. 5. FINA	Doe Cap. A. B. C. Doe ram	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. Best anyone in the firm provide services to clients who form, manage, or organize group investments / syndications g., limited partnerships, general partnerships, real estate investment trusts or corporations) for the purpose of esting in real property? Best anyone in the firm solicit or seek investors in real estate mortgages or similar real estate-based investments? Best the firm always use a disclosure form and have this form signed by both parties when acting in a dual facity in the same real estate transaction? Does your firm conduct property transfers or leasing agreements? If 'yes' to 4.A., do you counsel the client in writing to obtain an independent environmental evaluation of the property? If 'yes' to 4.A., do you disclaim any responsibility for environmental exposures, whether known or unknown, to the client in writing? Best the firm undertake any aspect of financial or valuation analysis or review of transactions for clients (e.g. tax infications or appraisals)? None] N/A 		Yes Yes Yes Yes	No No No No No No
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1. 2. 3. 4. 5. FINA	Doe (e.g inverse Doe cap: A. B. C. Doe ram ANCI What is a property of the cap: The cap is a property of the cap: The cap is a property of the cap: The cap is a property of the	plicant indicated any percentage of the firm's practice is real estate work, the Applicant must complete this section. Be anyone in the firm provide services to clients who form, manage, or organize group investments / syndications group investments / syndication] N/A 		Yes Yes Yes Yes	No No No No No No
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3.	Has any institution that has been a client within the last five years been under regulatory review at any time by any state or government agency or had any action taken against them? Do not include routine reviews that apply to all financial institutions.				
		es', please describe the services rendered to such institutions and advise if services were rendered pre- or t-regulatory review on a separate sheet of paper.			
4.		any financial institution for which the Applicant has done work in the last five years become krupt or insolvent?		Yes [] No
		es', please describe the services rendered to such institutions and advise if services were rendered pre- or t-insolvency on a separate sheet of paper.			
ВА	NKRL	JPTCY SUPPLEMENTAL QUESTIONS			
If th	пе Арр	olicant indicated any percentage of the firm's practice is bankruptcy work, the Applicant must complete this section.			
1.	Stat	te the number of bankruptcy cases which fall into the following categories: For Debtor For Creditor	As	Trustee	Э
2.	Indi	cate percentage of bankruptcy cases which are:			=
	a.	Personal Bankruptcies % b. Commercial Bankruptcies % c.	Other		%
3.	List	attorneys involved in this area of practice: % of Time Spent on Bankruptcy Work Years of	of Exp	erienc	е
		%		_	
		%		_	
		%		_	
co	LLEC	CTION SUPPLEMENTAL QUESTIONS			
		plicant indicated any percentage of the firm's practice is collection work, the Applicant must complete this section.			
1.		all lawyers and staff in this specialty receive training on the Fair Debt Collection Practices Act?		Yes [J No
				103 [_ 140
2.	Are and	form letters and other correspondence regularly reviewed for compliance with all current federal state statutes?	′A 🔲	Yes [] No
3.	Doe	es the firm require use of a script which has been reviewed for compliance with the Fair Debt lection Practices Act and applicable state laws when collecting debts via phone?	/A □	Yes Γ	□ No
		<u> </u>			
		RS & ACQUISITIONS SUPPLEMENTAL QUESTIONS None			
		olicant indicated any percentage of the firm's practice is merger & acquisition work, the Applicant must complete this section.			
1.	Α.	How many lawyers are engaged in mergers & acquisition-related activities?			
	В.	What are their average years of experience?			
0	C.	How many have less than three years' experience?			
2.		the applicant firm been involved in any hostile or unfriendly mergers or acquisitions over the last year?		Yes [
3.		sed on the specific asset size of the transaction, list the top five transactions completed over the previous 12 months, include nt's industry and the specific asset size of the transaction:	ing ci	ent's n	ıame,
	1.				
	2.				
	3.				
	4.				
4.	5. A.	During the past 12 months, what percentage of completed M&A transactions involved publicly-traded companies,			
		as your client?			
	_	If any, please complete the SEC Supplement.			
	В.	During the past 12 months, what percentage of completed M&A transactions involved your privately-held client's			0/2

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5.	During the last 12 months, did the applicant firm or any attorney represent a client in a failed merger or acquisition?	☐ Yes ☐ No
	If 'yes', please attach details.	
6.	How many transactions does the firm expect to complete in the next 12 months?	
7.	Did the firm or any attorney within the firm represent a client in a merger or acquisition where the firm or any attorney within the firm owned an equity interest in the client?	☐ Yes ☐ No
8.	In the last five years has any member of your firm assisted a foreign corporation (not incorporated in the US) in becoming a publicly-traded company on an US stock exchange or traded over the counter (OTC) through a reverse-merger acquisition?	☐ Yes ☐ No
	If 'yes', please complete the SEC Supplement.	
9.	Does a principal of the firm ensure that all post-close transactions such as UCC-1 filings and mortgage filings are completed?	☐ Yes ☐ No
	If 'no', please explain on a separate sheet of paper.	
COI	RPORATE SUPPLEMENTAL QUESTIONS	
If th	e Applicant indicated any percentage of the firm's practice is corporate work, the Applicant must complete this section.	
1.	Do you provide corporate services other than the following: general counsel / corporate governance; contract drafting and review; legal entity formations; employment contracts; partnership agreements; ERISA and employee benefit consulting?	☐ Yes ☐ No
	If 'yes', please provide a brief description of those corporate services not named above and, for each service, the percent of total from such services for the past year:	irm income derived
	NOTE: Services related to any intellectual property matters must be reported under the appropriate Intellectual Property AOP. bonds, private placements, exempt transactions and stock offerings must be reported under SEC. Mergers & Acquisitions must that specific AOP.	
2.	Does the firm render services to publicly-traded clients other than services related to the raising of capital?	☐ Yes ☐ No
	If 'yes', please advise what percent of your corporate engagements are for publicly-held companies	%
	Please describe the services rendered:	
3.	Does the firm address potential conflict of interest issues between the corporate entity and its individual directors and officers in writing?	☐ Yes ☐ No
	If 'yes', does the firm obtain a conflict waiver signed and dated by all parties?	☐ Yes ☐ No
l un	derstand information submitted herein becomes a part of the application and is subject to the same conditions as stated o	on the Application.
	THIS SUPPLEMENT MUST BE SIGNED BY AN OWNER, PARTNER OR PRINCIPAL OF THE FIRM.	
Sigr	Owner, Officer or Partner Date	
	Title	
Nan	ne of Firm:	
	Applicant understands and agrees that she or he is obligated to report any changes in the information provided in the ur after the date of the application and before policy inception.	e supplement that
ackı app	OU ARE SIGNING AND SUBMITTING THIS DOCUMENT ELECTRONICALLY : By checking the Electronic Signature Acceptant nowledge that it is your intent that the name typed in the Signature of Owner, Officer or Partner line will serve as your signature for ication and that you agree to complete and submit this application electronically. Once submitted, your signed application will be written document signed by hand.	the purpose of this
	Electronic Signature and Acceptance of the Owner, Officer or Partner.	
Sigr	Owner, Officer or Partner Title Date	

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